

Abstract Submission Style Guidelines

In order to expedite the process of accepted abstract submissions, we ask that submitters use a consistent style when imputing the text portion of submissions. Please follow these style guidelines for consistency of text.

- Length - final abstract length may not exceed 2,500 characters total.
- Style - please follow AMA.
- Numbers – it is not required that numbers are spelled out except at the beginning of a title or sentence. When numbers are combined with letters please be consistent in the style used throughout the abstract. Example: for carbon dioxide do not use CO² and CO₂ within the same submission.
- Letter Number Combinations - Use a hyphen unless the combination designates a chemical formula, such as CO₂ or H₂O. Example: H-2 blockers.
- Upper vs Lower Case - In some abbreviations lowercase letters are combined with upper case letters, as in tissue plasminogen activator (tPA). Please be consistent in the use of abbreviations. Example: do not use both tPA and TPA.
- Spacing - Please be consistent in the spacing used for abbreviations. Example: do not use both mm Hg and mmHg.
- Isotopes - Please be consistent in the use of isotopes. Example: do not use both Yttrium-90, and Y90.
- Greek Letters – maybe abbreviated or spelled out but do not use both within the same submission Example: alpha-fetoprotein or α- fetoprotein, but not both.
- Units of Time - Preferably spelled out in titles and running text. Same for all the other time units. Thus, "years" and "y," "months" and "mo," "days" and "d," "minutes" and "min," "seconds" and "s" (not both "s" and "sec").
- Percent - Use the symbol (%), not the word “percent” after a number and repeat symbol in ranges. Example: 10%-20%, rather than 10-20%.
- Drug Names - Generic name first and in lowercase (unless at the beginning of a sentence), with the brand name following in parentheses, in initial cap. Example: duloxetine (Cymbalta).
- Corporate Mentions - The first mention of a device or piece of equipment should be followed by the manufacturer’s name, city, and state in parentheses at first mention. Example: LightSpeed VC Unit (GE Healthcare, Milwaukee, Wisconsin).
- Eponyms - Per in-house style, the possessive is not used. Examples: Alzheimer, not Alzheimer’s disease, Edinger-Westphal nucleus, not Edinger-Westphal’s nucleus, etc.
- Designators - Per AMA, capitalize “Table” and “Figure,” but use lower-case all other designators unless they appear in a title, head, or at the beginning of a sentence. Examples: case, chapter, group, level, page, part, phase, patient, section, side, version, etc.